



**THE MADURA COLLEGE (AUTONOMOUS), MADURAI – 11**  
(Re-accredited in 3<sup>rd</sup> cycle with 'A' grade by NAAC)

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**TMC/IQAC/2018-19/CIR-02**

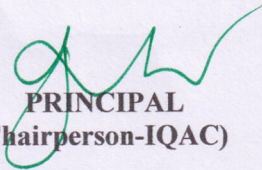
**31.07.2018**

**CIRCULAR**

There will be a meeting of IQAC members in the IQAC office on 1<sup>st</sup> August 2018 at 1:30 pm.  
Members are requested to attend the meeting.

**AGENDA:**

- Deliberations on NAAC criteria and Data collection
- Preparation of Action Plan
- Any other issues

  
**PRINCIPAL**  
**(Chairperson-IQAC)**



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of meeting of IQAC**

**Date: 1<sup>st</sup> August 2018**

**Time: 01.30 pm**

**Venue: IQAC Office**

In the meeting of IQAC, the following points were discussed among the members present.

1. Members had deliberations on the intricacies of data collection. An exclusive committee was constituted for the purpose of evolving guidelines for data collection from various data sources and further the committee was requested to submit the guidelines at the earliest.
2. A discussion on the seven criteria of NAAC was held. For each of the seven criteria, a two-member team, (one from IQAC and one from NAAC Committee) was constituted and these committees were directed to prepare a long-term action plan (Criterion-wise) based on the requirements of NAAC.

**MEMBERS PRESENT**

1.	<b>Dr. A. Xavier</b> (HOD of Chemistry)	Administrative co-ordinator of IQAC	
2.	<b>Dr. I. Sahul Hamid</b> (Asst. Prof. of Maths)	Executive co-ordinator of IQAC	
3.	<b>Dr. K. Muthuvel</b> (Vice Principal)	Advisory Committee Member	
4.	<b>Prof. S. Sivaramakrishnan</b> (Asst. Prof. of Physics & NAAC Co-ordinator)	Advisory Committee Member	
5.	<b>Dr. R. Eswaran</b> (Asst. Prof. of Zoology)	Member from Faculty	
6.	<b>Dr. S. Karthikeyan</b> (Asst. Prof. Of Economics)	Member from Faculty	
7.	<b>Dr. N. Rathinakumar</b> (Asst. Prof. of Tamil)	Member from Faculty	
8.	<b>Dr. S.V. Karthikeyan</b> (Asst. Prof. of Chemistry)	Member from Faculty	
9.	<b>Dr. I. Padmavathi</b> (Asst. Prof. of Maths)	Member from Faculty	
10.	<b>Dr. K. Hemamalini</b> (Asst. Prof. of Commerce)	Member from Faculty	
11.	<b>Mrs. D. Janaki</b> (Office Superintendent)	Administrative section	

Signature of  
IQAC Chairman